



## Further Information for Schools

We are very much looking forward to welcoming you and your group here to Min-y-Don. The following is some helpful information to assist in the smooth and safe running of your programme.

### ARRIVAL

Schools staying in the Centre mid-week are welcome to arrive from 12.30pm onwards. Lunch is not included on arrival day so please make sure you have made your own arrangements. For schools arriving on a Friday for a weekend visit you are welcome to arrive from 2.30pm onwards.

A senior member of our Team will be there to greet you when you arrive and will organise showing the children to their rooms, an introductory welcome talk, a fire drill and a tour of the site.

Parental Consent Forms and any other paperwork are collected from you when the children begin their tour of the site.

### BEDDING

The children need to bring with them a sleeping bag or duvet. All other bedding is provided. Bedding can be hired from us if necessary but this does incur an extra charge of £7 per bed.

Teachers do not need to bring any bedding as everything is provided for you.



## MEAL TIME DUTIES

We ask the children to give a small amount of help in the Dining Room at the end of each meal. This is usually for about 10 minutes.

Prior to your arrival we will draw up a rota of which children are helping at which meal. It would be appreciated if you could send a list of the children's names at least three weeks before arrival with any difficult pronunciations explained for us. At each meal we have two teams on duty; one to help clear plates and re-lay the tables for the next meal and the other to help with washing up. The children don't miss out on any activities and it helps to make them feel at home!

## SPORTS EQUIPMENT

On arrival at the Centre you will be provided with equipment for using facilities such as the tennis court, putting lawn and games room. We leave it to you, the teachers, to supervise the use of the equipment during your stay and we check it on the departure day to make sure everything is back in place. We encourage the children to treat the equipment responsibly and will have to make a charge should anything be missing or damaged.

## TUCK SHOP

The Centre has a small Tuck Shop that sells souvenirs, sweets, drinks and postcards. We usually open the shop after the evening meal at around 6.45pm but we check with you first as to whether you require the shop to open.

## EPILOGUES

These are short and relaxed and are held each evening, usually at 9pm. It is similar to a school assembly but more informal. We usually include a song and often sketches, film clips and a short Christian based talk. The epilogues last for approximately 15 – 20 minutes. We find that it is a good way to end the day and afterwards there will be hot chocolate and biscuits provided for supper.

## LATE NIGHT DUTY

Two members of Min-y-Don Staff are on duty each evening. Their duties include closing all fire doors and making sure the building is secure for the night. It is much appreciated if any Teachers who are still up after the Duty Staff have gone off duty (usually 10.30pm) make sure that the building is left as it should be for the night. The Centre Manager's house is on-site, just across the car park from the main Centre building. If an urgent situation arises after the Duty Staff have gone then the Managers can easily be contacted. If the Managers are away at any time a member of the Min-y-Don Team stays in a room in the main building and informs you of this in case you need anyone in an emergency.

## DEPARTURE

A packed lunch is provided for the day of departure. Some groups like to have their lunch before getting on the coach to leave and some prefer to stop en route and have their lunch before getting back to school.

Bedrooms need to be vacated straight after breakfast to allow us time to get the Centre ready for the next group coming in. Luggage can be stored in the Games Room ready to go on the coach. The final mornings activities should not be affected in any way by these arrangements.

**For further details please refer to your letter and check list or if any details are unclear please contact us.**



*We are all looking forward to having you and your School stay with us.*

*adventure & excitement – rest & relaxation*

**Min-y-Don**  
CHRISTIAN ADVENTURE CENTRE

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